

**Kalamazoo Wraps**  
**Integrative Action Team Subcommittee Meeting Report**

**Subcommittee:** Evaluation Workgroup

**Date:** 6/23/2008

Name of Attendee	Organization	Contact Information
Carolyn S	WMU	387-3600
Michelle H	CMH PD	
Jacalyn P	ASK	
Judson G	Parent	
Jennifer G	Parent	
Diane M	F & CS	

**If additional input was sought in the community (i.e. youth, families, organizations, etc...)**  
**please describe:** Michelle H attended presentation re PBLs and requested that the Benchmarks of Quality (BOQ) report be sent to Carolyn. Shortly after the workgroup meeting, Danie Aven offered to help find a place to host the back-to-school party (see below)

**Topics Discussed:** 1) limitations of PBLs data; 2) Progress evaluating accessibility issues for Latino/a parents; 3) Northside focus group re community-based PBLs and access to mental health; 4) protocol for publishing data; 5) review of evaluation workgroup FAQ; 6) presenting individual results of national eval to respective families 7) a back-to-school party in Aug for participating families (and a pizza party in Jan as well).

**Conclusions Reached:** Carolyn will follow up re PBLs BOQ data. Items 2-4, & 7 will be discussed with PIs/PDs on 6-27-08. A line re how the evaluation helps the community may be added to FAQ. The idea re presenting individual results to families is not a priority and has many complications.

**Recommendations to the Integrative Action Team:** NA

**Actions:**

Who	Task	By What Date
Carolyn	Discuss data publication protocol, focus groups, and other aspects of local eval with PIs/PDs	6/27/2008
Carolyn	Contact Mary Betchel re PBLs BOQ data	email sent 6/24
Jacalyn	Contacting local businesses for donations of coupons for national eval participants	
Jacalyn	Train youth to call local businesses for donations for coupons and/or party	
Diane & Danie	Look for accessible, indoor place to host back to school party in Aug (F&CS respite homes on Thurs?)	

??	Shop for best deals on postcards for invitations	
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**Submitted by:** JG & CS

**Date:** 06/24/2008

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