

Kalamazoo Wraps Evaluation Workgroup Minutes

Location: 432 Crosstown

October 18, 2007

3:00pm-4:30pm

Attendance: Carolyn S, Jennifer G, Judson G, Michelle H,
Ladel L, Danie A

National evaluation update:

- Dr. S. inquired about F&CS referrals
 - Michelle stated she would look into it.
- Donation letter presented and endorsed to workgroup and approved by Michelle.
 - Jennifer recommends local business to pursue
 - Rollerworld
 - Put Put golf on Portage Rd.
- Michelle informed Dr. S. that more space for the evaluation team can be allocated for news in the newsletter.
- Baseline data from national should be reported
 - It should include salient facts (high points)
 - Condensed to one page (non-degree friendly)
 - Advised to follow presentation of national model
 - “Paint a picture of where we are so we can see where we are going”
 - In terms of distribution, Michelle said-“Don’t worry about the budget; it can be presented as Social Marketing.
- Dr. S. reminded to back up email documents (due to Michelle’s loss)
- Homemade greeting cards should be made by youth and interested adults
 - This will give the youth something positive to do and get them involved
 - Allow more parents to get involved and use their talents.
 - Save the evaluation team money & energy while giving the greeting cards a personal touch.
 - These cards may be created during various workgroup meetings?

Local evaluation updates:

- Mary B. re will get PBLS implementation data to us soon.
 - It was advised that the information be incorporated in a 1 page document.
- We have baseline staff retention data for ASK/CMH
- Carolyn will get CAFAS data on Nov 6
- Hopes for Treatment brief is complete
 - finalized information was submitted to work group.
 - This information should be shared in the newsletter as well

- Present Children's Mental Health Day Evaluation at National Conference
 - Workgroup support idea for poster presentation
 - Abstract due by October 25

Planned Activity:

- IAT Survey & designed
 - 3-4 question survey will be administered by telephone by Amy
 - Survey will target all members attitude towards workgroup & attendance
 - It was proposed that surveys should be conducted for all workgroups (especially those with poor attendance).

Upcoming meetings:

- Question proposed about convenient meeting times
 - Should they remain in the evening 6:00-7:30pm.
 - Those in attendance took a neutral stance.
- Meeting approved for Thurs, Nov 29, 6:00-7:30 F&CS
- Dr. S. reminded to book 2 rooms for evaluation meetings
 - One for Evaluation Meeting
 - Other for child care