

**Kalamazoo Wraps**  
**Integrative Action Team Subcommittee Meeting Report**

**Subcommittee:** Evaluation      **Date:** March 16, 2007

<b>Name of Attendee</b>	<b>Organization</b>	<b>Contact Information</b>
Carolyn S	WMU	
Andrew A	Parent Rep	
Judson G	ASK	
Diane M	F&CS	
Ladel L	WMU	

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**If additional input was sought in the community (i.e. youth, families, organizations, etc...) please describe:** Carolyn has received baseline SWIS data from the participating PBIS schools

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**Topics Discussed:**

- Need to change date and time of meetings to accommodate more members' schedules
- Need for more rooms for interviewing people
- Update on staffing (Welcome Ladel L, Maria M, and Syprose A)
- Update on interviews: 16 completed, 7 pending

**Conclusions Reached/Assignments:**

- 1) Meetings will be reduced to one per month, alternating location and time in order to accommodate a larger proportion of total members.
  - a. Starting in April, every other month we will meet at ASK, at a date and time TBA once we get feedback from more members.
  - b. Starting in May, every other meeting will meet the 2<sup>nd</sup> Thurs of the month from 6:00-7:30pm at F&CS
- 2) Eval workgroup members will check into various other locales for conducting interviews. Family choice should be paramount.
  - a. F&CS is available Mon until 7pm, and Tues & Thurs until 9pm
- 3) We will continue to seek another interviewer who is either a parent or a youth

**Recommendations to the Integrative Action Team:**

We still need to meet with clinician staff to review the process of introducing the evaluation to families

**Next meetings:**

**April: TBA, pending responses from Eval Work Group members**  
**Thurs, May 17: 6:00-7:30 pm at F&CS**

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**Submitted by:** Carolyn S      **Date:** 3/19/07