

**Kalamazoo Wraps**  
**Integrative Action Team Subcommittee Meeting Report**

**Subcommittee:** Evaluation      **Date:** February 8, 2007

<b>Name of Attendee</b>	<b>Organization</b>
Carolyn S	WMU
Andrew A	Parent Rep
Judson G	ASK
Michelle H	KCMHSAS
Halim N	WMU
Diane M	F&CS

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**If additional input was sought in the community (i.e. youth, families, organizations, etc...) please describe:** Carolyn has communicated with Mary B re collecting baseline SWIS data from the participating PBIS schools

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**Topics Discussed:**

- 1) Eval workgroup members will check into various other locales for conducting interviews. Family choice should be paramount.
- 2) Families who are acquainted with all the members of the evaluation team should still have the option to participate in the national evaluation
- 3) We discussed the revised definition of "start of service" dates, which since then has had to be re-revised as per national evaluation mandates.

**Conclusions Reached/Assignments:**

- 1) Each member was assigned a locale to check up on re conducting interviews
- 2) Carolyn submit a request to HSIRB to amend protocol to allow families to be interviewed by acquaintances. (This was approved!)

**Recommendations to the Integrative Action Team:**

At each site we need a way to streamline the evaluation consent form introduction, contacting of the evaluation team, and collection of EDIFs.

**Next meetings: Feb 22, Mar 15: 6:00-7:30pm at F&CS**

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**Submitted by:** Carolyn S      **Date:** 2/21/07