



Kalamazoo Wraps
Integrative Action Team Subcommittee Meeting Report

Subcommittee: Parent Advisory Group (PAG)

Date: July 7th 2009

First Name Last Initial	Affiliation
Kathy H	ASK/Parent
Andy A	Chair/Parent
Paula S	Parent
Ladonna B	Parent
Brandie S	Parent
Kay S	Parent
Harmony C	Parent
Kathy T	Parent

First Name Last Initial	Affiliation
Jodie F	Parent
Melonie H	Parent
Jackie M	KCMHSAS/Parent
Melissa S	Parent
Liesl C	Parent
Ashley G	Parent
LaKalle C	Parent
Jonathan S	Parent

If additional input was sought outside the meeting, please describe:

Topics Discussed:

1. **Introductions/Icebreakers**
 - a. **What is your favorite Michael song?**
2. **Review and approve meeting report 06/19/09**
 - **Approved**
3. **Old Business**
 - a) **Review previous tasks**
 - **note cards are here (completed)**
 - b) **Updates from members or liaison**
 - c) **Other business**
4. **New business**
 - a) **Review new tasks**
 - **Input on Family Welcomer position CMH**
 - **Designate a call list**
 - **Create a job description for co-chair**
 - b) **Other business**
5. **Next meeting 07/21/09**
6. **Adjourn**

Conclusions Reached:

1. **PAG members introduced themselves**
 - a) **Everyone stated their favorite Michael Jackson song**
2. **PAG meeting minutes approved for 06/19/09**
3. **Old Business**



Kalamazoo Wraps Integrative Action Team Subcommittee Meeting Report

a) Note cards delivered

4. New business

I. Input on family Welcomer job at Community mental health (CMH)

- Vote and all agree this would be a good position at CMH.
- Families feel that this would be comforting/ personal

II. Job description for Co-chair

- Co-chair 6 month term
- Chair 3 months overlap
- Conduct meetings, set up meetings, and work with Advocacy services for kids (ASK) representative. Help organize trainings, events. Make sure that there are food/drinks. Post signs. Flexible. Who will make sure that Information is sent to the right people.
- Other duties as assigned.

III. Signs for PAGdirections/arrows

IV. Call list next meeting

Recommendation(s) to Management Team and Person(s) responsible:

Who	Task	By What Date
Kathy T	Revise notes for June 16th	7/21/09
All	Vote for co-chair	7/21/09
Andy	Print signs for PAG/calling all youth/ child care	7/21/09
Kathy /Mackenzie	Email logo for CAY to Andy	7/10/09

Submitted by: Kathy Howard

Date: July 7,2009

Upon completion, forward this report to the Lead Evaluator and Technical Assistance Coordinator of the grant.