

Kalamazoo Wraps
Integrative Action Team Subcommittee Meeting Report

Subcommittee: PAG

Date: 3/4/8

Name of Attendee	Organization	E-mail/if no e-mail: Address	Phone
Michelle U	Parent		
Vickie H	Parent		
Andy A	Parent		
Roxanne H	Parent		
Heather J	Parent		
Jennifer G	Parent		
Judson G	Parent		
Pat W	KCMHSAS/Co-PI		
Tammye T	Great Start Collaborative		
Sandy R	ASK/Parent/Co-PI		

If additional input was sought in the community please describe: emailed regular attendees to get input on revised (plain-language) goals

Topics Discussed: We redid the gap analysis exercise with consultant Peter Dams which we completed about a year ago when writing our strategic work plan.

Conclusions Reached: Almost every gap identified was already being addressed in our work plan. Additional action items were added for: 1. work with the Social Marketing Workgroup to get more information out to families about Kalamazoo Wraps; 2. schedule workgroup chairs to attend PAG meetings in order to improve PAG attendees' understanding of and inclusion in the governance process; 3. invite parent to attend the Management Team; 4. invite community providers to PAG to discuss barriers to service and improve the system of care; 5. Discuss with the Social Marketing Workgroup the need to host a variety of community events such as the Town Hall Meeting.

Recommendations to the Management Team: 1. Please make childcare available at other workgroups. 2. Invite a parent to attend Management Team. 3. Schedule times to attend PAG.

Actions:

Who	Task	By What Date
Sandy	Provide previous meeting minutes to Vickie	3/18
Sandy	Update Action Plan based on today's meeting	3/18
Sandy	Give gap analysis results to management team	3/11

Submitted by: Sandy Roethler

Date: 3/11/8