

**Team: Integrative Action Team (IAT)**

**Date: 02/18/09**

**Members/Designees Present:** Dee C., Fran D., Justin H., Vickie H., Jackie M., Jane M., John R., Sharon R., Dianne S., Rechell B., Sandra W., Tammie W., Teresa T.,

**Members/Designees Absent:** Jeannie B., Vickie C., Steve C., Patrick C., Simone S., Pat W., Janan Z.

**Attendees Present:** Rebecca C., Guy G., Cindy G., Michelle H., Renee H., Heidi H., Gisela L., Becca S., Zac T.,

<b>Goals</b>	<b>Key Discussion Points</b>	<b>Outcomes/Actions</b>
<b>#1 INTRODUCTIONS</b>	Everyone introduced themselves.	
<b>#2 APPROVAL OF PREVIOUS MINUTES</b>	Minutes were reviewed and approved.	<b>Minutes were approved.</b>
<b>Old Business</b>		
<b>#3 REVIEW TASK LIST</b>	Task List Reviewed and Updated.	<b>Tasks will be updated.</b>
<b>Reports</b>		
<b>#4 REPORTS</b>  <b>Kalamazoo Wraps: Training &amp; Best Practices – Rebecca Clore</b>	<b>Trainings</b>  Still getting requests for trainings. Some of our upcoming trainings are as follows: <b>March 6 – Changing Practices</b> Training for Service Providers about the System of Care and the expectations for their change in practice. There will be multiple presenters and it will be held at the Fetzer Center at Western Michigan University 8:00-5:00. <b>April 7 – Becoming a Voice for Your Cause-</b> Inviting local public officials, parents, caregivers, and providers and would like you to encourage them to come.	

<p><b>Kalamazoo Wraps: Evaluation Workgroup Roles and Membership – Becca S</b></p>	<p><b>Summer '09 – Sib Shops Trainings</b> (geared towards families with siblings with Serious Emotional Disturbances)</p> <p><b>Fall '09 – Ross Green Training</b> – Dr. Green is the author of <u>The Explosive Child</u> and we will be holding 2 events with him. The first event will be during the day for area agencies, schools and clinicians to attend and get first hand insight from Dr. Ross. The next one will be a community event in the evening open to the public.</p> <p><b>Proposed New Roles</b></p> <ol style="list-style-type: none"> <li>1) Set topics for upcoming monthly reports: stakeholder driven model</li> <li>2) Help prioritize release dates of reports (what to do first)</li> <li>3) Review drafts of monthly reports prior to release to provide feedback on: <ul style="list-style-type: none"> <li>• Understandability/ readability</li> <li>• General Editing (typos, acronyms)</li> <li>• Adherence to System Of Care Principles</li> </ul> </li> <li>4) Help develop comprehensive Annual Report (around October)</li> <li>5) Help share data at respective tables (Parent Advisory Group (PAG), etc.) and bring ideas for reporting back to Evaluation Workgroup from other tables such that numerous audiences benefit from evaluation</li> <li>6) Take a lead role in helping devise a way to incorporate data into IAT functions</li> <li>7) Help develop youth track of involvement in evaluation that is catered towards interests of youth/ youth advocacy <ul style="list-style-type: none"> <li>• Helping develop data requests that are meaningful to youth</li> <li>• Development of youth track of reports</li> <li>• Development of youth component in evaluation</li> </ul> </li> <li>8) Review and provide feedback about possible participation in pilot projects</li> </ol> <p><b>List of Members</b></p> <table data-bbox="529 1347 966 1453"> <tr> <td>Judson G</td> <td>Jennifer G</td> </tr> <tr> <td>Guy G</td> <td>Dianne S</td> </tr> <tr> <td>Michelle H</td> <td>Zac T</td> </tr> </table>	Judson G	Jennifer G	Guy G	Dianne S	Michelle H	Zac T	
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<p><b>National Evaluation Update – Becca S for Carolyn S</b></p>	<p>Ladel L                      Carolyn S  Becca S                        Dianne M  Heather J                      Simone S  Gisela L  <i>*Additional members still under recruitment</i></p> <p>Floating “members,” as needed. For example, when working with Child &amp; Adolescent Functional Assessment Scale, Wraparound Integrity Tool, Positive Behavior &amp; Literacy Supports, or stigma aspects of local evaluation, would work one on one with leads in those areas. Or, when fulfilling a special request from a partner (e.g. juvenile justice), would work one on one to generate report.</p> <p><b>Proposed New Structure</b></p> <ul style="list-style-type: none"> <li>• In-person meetings, quarterly- 1.5 hrs</li> <li>• Largely electronic correspondence</li> <li>• Some one on one behind the scenes work with evaluators</li> <li>• Different levels of involvement fine (e.g. only want to review reports, want to take a lead in a particular area (e.g. be a PAG liaison, be the IAT liaison, etc.)</li> </ul> <p><b>National Evaluation Update</b></p> <p><b>1) Enrollment Numbers: National Evaluation</b>  187 Enrollment and Demographic Information Forms (i.e. Cross Sectional Descriptive Study)</p> <p><b>2) Enrollment and Retention Numbers: Longitudinal Child and Family Outcome Study</b></p> <ul style="list-style-type: none"> <li>• 146 baselines (78% of EDIFs, but a few were ineligible sibs).</li> <li>• 91      6 mo (80% of baselines)</li> <li>• 53      12 mo (67% of baselines)</li> <li>• 29      18 mo (64% of baselines)</li> <li>• 3      24 mo (too soon to count % since no deadlines have passed)</li> </ul> <p>The National Evaluation Liaison (ORC MACRO) is happy with both our enrollment and retention rates</p>	
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<p><b>Local Evaluation - Becca</b></p>	<p><b>3)</b> Carolyn and Renee: wrote 2 articles about methods of evaluating Mental Health Awareness Day Events. Both appeared in a recent national System of Care publication entitled <i>Evaluation Update</i>. Copies of the articles can be found on our evaluation website through Western Michigan University by clicking on the "Other Publications" link.</p> <p><b>4)</b> Carolyn and Ladel will be doing a presentation at the University of South Florida System of Care Research Conference: <i>Ensuring an Equitable Representation of African Americans in Evaluation</i></p> <p><b>Local Evaluation Update</b></p> <p><b>1)</b> February monthly report- Child and Adolescent Functional Assessment Scale (CAFAS)Report</p> <ul style="list-style-type: none"> <li>• Becca reported that this is the first month with a lot of feedback from stakeholders prior to report release- she found this super helpful—many of the reviewers are on IAT—thanks!!</li> <li>• Becca provided and opportunity for Q and A on findings. There were no questions at this time.</li> </ul> <p><b>2)</b> March monthly report will look at importance of culture to caregiver and caregiver's perspective on the understanding, knowledge and inclusion of the child's culture in services provided to the child/ youth. Topic stemmed from discussions with PAG.</p> <p><b>3)</b> Evaluation Workgroup- electronic/ in person training members and gauging interest with members behind the scenes for various roles; still recruiting members.</p> <ul style="list-style-type: none"> <li>• Circulate: document outlining Role and Membership- these will change over time</li> </ul> <p><b>4)</b> So many IAT members are involved behind the scenes with the evaluation in one way or another that Becca is not sure how best to use IAT time in allotted to Local Evaluation</p> <ul style="list-style-type: none"> <li>• Would like to keep revisiting with group what to do with 5 min.</li> <li>• Solicit feedback- what would people like to see/ hear about/ do-- if anything-- regarding the local evaluation- she asked members to keep giving it some thought.</li> <li>• Could do Q and A on reports, solicit follow up topics,</li> <li>• <i>This may not need to be a standing item on the agenda</i></li> </ul>	
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**New Business**

**#5  
NEW BUSINESS**

**Kalamazoo Wraps Partnership Agreement Proposals**

Michelle presented document outlining seven Partnership Agreements for approval.

**Gryphon Place  
Conflict Resolution Classes**

Gryphon Place will partner with KPS Alternative Learning Program to deliver eight conflict resolution classes per month. These classes are designed to help prepare them for re-entry into their home schools, by reducing self-destructive and anti-social behavior in school. This request is for \$13,000.00.

**Principle Investigators and Project Directors Recommend Approval of \$13,000.00**

**Parent to Parent of S.W. Michigan  
Traveling Sensory Classroom**

The goal of the TSC is to educate community service providers who serve children by demonstrating that all people experience sensory integration issues and that many children actually feel pain, or experience great anxiety, due to sensory insults that are not always easily observed, or easy for a child to understand or talk about. \$18,002.00.

Present to 5 schools = 150 professionals,  
Increase parent participation in the school community = 150 Parents  
Grow awareness and tolerance of student population = 1,000 youth  
**Principle Investigators and Project Directors Recommend Approval of \$18,002.00**

**Supported and  
Approved**

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	<p><b>KRESA</b> <b>Safe and Civil Schools Workshop</b></p> <p>Fund attendance at a 3-day workshop "A Safe and Civil Schools Workshop" from Portage Community High School, Barclay Hills Alternative, Valley Center, and the Juvenile Home Schools, Lakeside Academy. 10 educators will be identified. \$4,455.00. <b>Principle Investigators and Project Directors Recommend Approval of \$4,455.00</b></p> <p><b>KRESA</b> <b>Parent Resource Center, Monthly Workshops, Monthly Newsletter</b></p> <p>Develop a parent resource center reaching 45 families. Provide monthly training sessions for parents and staff with a focus on child development, drug awareness, special education, career exploration, effective problem solving and mental health. Publish a monthly newsletter for parents. Topics will relate to parenting children with diverse learning abilities. \$4,264.00 <b>Principle Investigators and Project Directors Recommend Partnering with ASK to assist in achieving the outcomes through System of Care - \$4,264.00</b></p> <p><b>Open Roads Bike Program</b> <b>Youth Bicycle Program &amp; Family &amp; Children Services</b></p> <p>Teaches youth how to repair and restore bikes. Program serves as a vehicle to help youth learn critical social and vocational skills. Also increases community involvement, teaches environmental awareness and instills a sense of social responsibility. Upon successful completion of the eight week session the youth receives the bike they have been working on and an Open Roads t-shirt. \$6,895.00 <b>Principle Investigators and Project Directors Recommend Partnering with Calling All Youth - \$1,000.00</b></p>	<p><b>Supported and Approved</b></p> <p><b>Supported and Approved</b></p> <p><b>Supported and Approved</b></p>
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**IAT TASK LIST**  
**February 18, 2009**

<b>Who</b>	<b>What</b>	<b>Date Assigned</b>	<b>Completed</b>
Michelle H.	Follow up with groups receiving funding from WRAPS on getting reports and/or presentations on what funding was used for.	02/18/09	
Renee H.	Email IAT members the 4 page SAMSHA Evaluation report.	02/18/09	
Heidi H.	Remove requesting members from calling list.	02/18/09	
Heidi H.	Create name tents for new members.	02/18/09	

**COMPLETED TASKS**

<b>Who</b>	<b>What</b>	<b>Date Assigned</b>	<b>Completed</b>
Michelle H.	Send out electronic copies of future proposals to IAT members	01/21/09	02/17/09

For a listing of acronyms, please see: <http://kalamazoowraps.com/files/Acronyms.pdf>