



Parent Advisory Group

Mission Statement:

- ❖ To empower parents to provide input into Kalamazoo Wraps so together we can enhance the quality of life for our youth, families, and community.

Participation Involvement:

- ❖ Any parent/caregiver of a child with emotional impairments can attend meetings.
- ❖ Using your “voice” in a positive way to follow the mission statement of the group.
- ❖ Providing contact information so group information or cancellations can be made available to you.
- ❖ Providing the PAG Chairperson with any special accommodations needed to attend the meetings. (e.g., large print, Spanish language, etc.)



Parent Advisory Group

Meeting Information:

- ❖ Time: 6:00 – 8:00 p.m.
- ❖ When: 1st and 3rd Tuesday of the month
- ❖ Place: Bronson Gilmore Center
7 Healthcare Plaza, Kalamazoo

- ❖ Contact: Advocacy Services for Kids (ASK) at:
(269) 343-5896 or
mail@askforkids.org
414 E. Michigan Avenue
Kalamazoo, MI 49007

Meeting Cancellations:

- ❖ Weather related:
 - PAG follows the Kalamazoo Public School inclement weather policy. Please check www.wgmt.com.

- ❖ Other possible closings:
 - Phone calls to attendees will be made with every effort.
 - Group e-mail will be made as second effort.
 - Contact ASK at (269) 343-5896 if any questions.



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Minutes & Agendas:

- ❖ Minutes and task list will be written for each meeting.
- ❖ Minutes will be sent via e-mail or direct mail a few days before each meeting. They will also be available at the meeting.
- ❖ Minutes will also be archived on Kalamazoo Wraps website (www.kalamazoowraps.com).

Resources for more information:

- ❖ Kalamazoo Wraps Newsletter is published bimonthly, and the Parent Advisory Group has a regular column.
- ❖ Kalamazoo Wraps Website will have other information available. (www.kalamazoowraps.com)



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Internal Operations:

- ❖ **Suggestions for Agenda items**
 - An annual agenda is prepared based on the Strategic Work Plan. Any additional suggestions can be made by contacting the chairperson at (269) 343-5896.

- ❖ **Identifying New Ideas**
 - Every six months the group will brainstorm about possible areas of action.

- ❖ **Making Decisions**
 - The group will use a consensus decision-making process to reach decisions. Consensus flow charts will be available at each meeting and in your PAG binder.

- ❖ **Prioritizing Ideas**
 - Using the consensus process, the group will decide on the idea of focus for the next period of time.

- ❖ **Funding**
 - PAG is allocated its own budget yearly. In late winter, a review and submission for a new budget will be made to support this group's work.

- ❖ **Workgroup Liaisons**
 - If interested, we encourage PAG participants to attend other Kalamazoo Wraps workgroups.